The Institute of Customer Service

Notice of the Annual General Meeting 2023

Notice is hereby given that the Annual General Meeting of The Institute of Customer Service will be held on Thursday 20th July 2023 at Glaziers Hall, 9 Montague Cl, London SE1 9DD, with the meeting commencing at 9:45am for the following purposes:

1. **To receive the minutes of the meeting held on Wednesday 13th July 2022.**

2. **To consider any matters arising from the minutes.**

3. **To receive and adopt the Annual Report and Accounts of the Company for the financial year ended 31 March 2023 and the reports of the directors and auditors thereon.**

4. **To re-appoint the company's auditors and authorise the directors to determine the auditors' remuneration.**

5. **To confirm the appoint of a Director of the Institute**

6. **To transact any other ordinary business of The Institute.**

By order of the Board
Bill Leonard
Company Secretary
Date: 31st May 2023